

CCoA PoA Concern Form

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This form is to be used by Country Club of Arkansas Property Owner's Association (CCoA PoA) residents to address concerns and/or discrepancies within the CCoA PoA Board of Directors (BoD) scope of responsibility as described in the organization's Bylaws, Standard Operating Procedures (SOPs) and the applicable Bill of Assurance (see <http://www.ccoapoa.org>). When a Concern Form is received, the CCoA PoA BoD investigates the concern to determine if it is within the BoD's scope of responsibility. Pictures will help, but are not required. If valid, the concern is addressed in the most appropriate manner to obtain a resolution. If the concern is outside the BoD's scope of responsibility it will be at your prerogative to pursue a resolution with the appropriate city governmental agency (see [bottom of page](#)). In all cases, the BoD will provide a response within 30 days after the form is received.  
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Your information will be used for administrative processing and will not be shared

Name (print) _____ **Signature** _____

Address _____ **Phone** _____

Concern (if the concern involves a different address, please include it here) _____ **Date** ____ / ____ / _____

Desired Resolution

Send form to: ccoapoa@gmail.com
(faster service)

--or--

USPS: CCOAPOA
Attn: Concern Form
P.O. Box 13685
Maumelle, AR 72113

Internal Use Only - Tracking#: _____ [yyyyymmdd - submitter's last name]

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**CITY GOVERNMENT INFORMATION**  
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Maumelle

- Home Page: <https://www.maumelle.org>
- City Council: <https://www.maumelle.org/212/City-Council>
- Permits & Code Enforcement: <https://www.maumelle.org/534/Building-Code-Enforcement-Permits>
- Report a Concern: https://seeclickfix.com/web_portal/Wdrp8CKRaJkGSq5dpR21nyii/report/category

*The Maumelle City Council meets the 1st & 3rd Monday of every month @ 6pm in the City Hall Council Chamber
CCoA PoA Maumelle residents in are in Ward 1*

North Little Rock (The Quarters Subdivision, Phase 23)

- Home Page: <http://nlr.ar.gov>
- City Council: <http://nlr.ar.gov/cms/one.aspx?pageId=93661>
- Report & Repair: <http://nlr.ar.gov/cms/One.aspx?portalId=63176&pageId=93041>
- Code Enforcement: http://nlr.ar.gov/government/a_z_department_list/code_enforcement/contact

*The NLR City Council meets the 2nd & 4th Monday of every month @ 6pm in City Hall Council Chamber
CCoA PoA NLR residents are in Ward 3*